

**Women in Mining – BC
Awards Committee volunteer**

Date: October, 2015

Job Position: Awards Committee

Job Type: Volunteer, Part time

The Women in Mining Awards Committee's mandate is to promote women by nominating remarkable women for awards for Exploration and Mining that are offered in BC and in Canada.

This is a great way to learn more about other women in the industry, not only those working as geoscientists, but also those in management, legal, supply, finance, communication, sustainability and all other support roles that the Mining Industry requires. We are looking for several volunteers because this is a way of dividing the work to make it easier and accomplish a lot without overloading one or two individuals. Last year the Committee compiled a list of Awards, and decided which ones to focus on for the next few years.

Women in Mining – BC are seeking volunteers to be part of the Awards Committee to help with the nomination of deserving women for various awards offered within the Mining Industry

- Providing support to the Awards Committee
- Researching, gathering information, mostly on-line, about the candidates
- Helping in preparing a variety of documents, such as letters of nomination, checking that all criteria are met for the nomination and submitting documents by deadline(s)

The ideal candidate must be reliable, have a team approach, be self-motivated and organized.

The time commitment of this position is variable, when a nomination is being submitted (2 or 3 times each year), then help during the nomination process is needed. A commitment of approximately 4 - 5 hours is required.